

A background graphic of a constellation, consisting of numerous small grey dots connected by thin, light grey lines. The lines form a complex web of triangles and other geometric shapes, resembling a star map or a network diagram. The dots vary in size, with some being larger than others. The overall pattern is dense and fills the left and bottom portions of the page.

UST

University Schools Trust



Royal Greenwich
Trust School

the constellation

PROVIDING REMOTE
EDUCATION

Information
for Parents

REMOTE EDUCATION PROVISION: INFORMATION FOR PARENTS/CARERS

This information is intended to provide clarity and transparency to students, parents and carers about what to expect from remote education where national or local restrictions require entire cohorts (or bubbles) to remain at home.

The current period of national lockdown requires that students remain at home and engage in remote learning.

1. The remote curriculum: what is taught to pupils at home

What will my child be taught?

A student's first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

Where this does occur, students will be signposted to relevant online learning via Satchel One. If students are unable to access their online learning, paper-based work will be posted home.

Once we have "gone live" with our full model of remote teaching, we will teach the same curriculum remotely as we do in school, wherever that is possible and appropriate. However, we have needed to make some adaptations in some subjects. For example:

- Practical activities in Science/Technology/Art will be demonstrated through the use of video.
- Practical based subjects may move their focus to the theory-based content of the subject e.g. In Music, this will mean that pupils are not able to participate in live music making, so activities will be centered around listening and researching.
- Physical Education will focus on Fitness rather than specific sports to allow students to engage.

These adaptations are to allow all students to continue to engage with these subjects without being limited by their lack of access to the subject-specific equipment that they would normally have in school.

Parents/Carers are also encouraged to review our school's full curriculum offer and the individual subject curriculum booklets which signpost students to further online resources to enrich and enhance their learning at home. These are available here:

<https://www.rgtrustschool.net/secondary/curriculum>

2. Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including the live lesson delivery and independent work) will take students broadly the following number of hours per day:

Year 7 – 9	5 hours of work per day + independent homework time
Year 10	5 hours of work per day + independent homework time
Year 12 and 13	5 hours of work per day + independent homework time

As part of our live lesson timetable, we have built in break and lunchtimes that are in line with our normal school day.

3. Accessing remote education

How will my child access any online remote education that RGTS is providing?

Our main platforms for online delivery of remote learning are through Microsoft Teams and Satchel One.



We have guides available online on how to access these platforms that students can use:

<https://www.rgtrustschool.net/remote-learning/student-guidance>

For parents/carers, we also have guidance on how to engage with these platforms, including further guidance on the Satchel One parent app, which we strongly recommend parents/carers should download if they have a smart phone or tablet.

What if my child does not have digital or online access at home?

We recognise that some students may not have suitable online access at home, whether this be access to a device or a suitable Internet connection. Where this is the case, we take the following approach to supporting students to accessing remote education:

- Parents/carers are advised to notify the school of their IT device access by completing the IT survey available online: www.tinyurl.com/rgtsitsurvey.
- They will then be contacted by a member of our team to ascertain the needs of the family.
- Where possible, we will make every effort to lend laptops to students or support with families accessing additional data or having internet connections via the government schemes. Where a device is loaned to a family, they will need to provide proof of ID and sign a laptop loan agreement.

While the school is working to support a family by arranging access to a device, we will ensure that paper packs of work are sent to students. When your child has completed their work, we ask that you send it back to school so that our teachers can review it and provide feedback. If you are able, please drop the work off at the school reception between the hours of 8.30am and 4.30pm. Alternatively, please post it back to school using the following address:

FAO: Miss Alam
Royal Greenwich Trust School
765 Woolwich Road
London
SE7 8LJ

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

- Live teaching via MS Teams
- Independent assignments that are set via MS Teams
- Consolidation quizzes that are set via Satchel One
- Printed paper packs produced by teachers that are sent home

4. Engagement and feedback

What are the school's expectations for my child's engagement and the support that we as parents/carers should provide at home?

We expect our students to engage in remote learning, following their live lesson timetable on MS Teams. Each day begins with a tutor time session or assembly at 9am so that students are supported in getting ready for the day ahead and so that tutors can deliver key messages.

It is important that you support your child in adopting a structured routine for the day. Students should wake up in the morning and get ready for their learning. We have a guidance document that offers helpful tips on how best to support your child at home and create the appropriate climate for learning:

<https://www.rgtrustschool.net/files/remote-learning/parent-carer-guidance/RGTS%20-%20Parent%20and%20Carer%20Guidance%20to%20Remote%20Learning%2018.11.2020.pdf>

How will you support my child's mental health and wellbeing during their time at home?

We recognise that while children are away from school, their overall mental health and wellbeing are of paramount importance. With that in mind, we have a series of online resources that students can engage with from home:

<https://www.rgtrustschool.net/remote-learning/wellbeing-resources>

We also recommend that as part of your child's daily routine, time is assigned for:

- **Daily exercise**

In our current provision, all students are invited to fitness sessions on Mondays, Wednesdays and Fridays in addition to a Year Group-based fitness session.

- **Reading for pleasure**

We recommend that your child continues to read regularly in order to develop their own literacy skills. Our recommended reading lists are available online:

<https://www.rgtrustschool.net/secondary/literacy>

- **Time away from screens**

This is essential to maintaining a healthy balance away from their remote learning provision and any social media. Students should take time each day away from a screen and engage with the environment around them.

If your child is struggling in terms of their mental health, we recommend that they engage with www.kooth.com. This is an online platform for accessing additional support with mental health and wellbeing that all our students have access to.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

We will be checking students regularly in terms of their attendance to online tutor times, their live lessons and through regular contact with their Form Tutors.

Throughout the week, students will have 3 points of contact with their Form Tutor and one with their Head of Year. Once a week, your child will take part in a live bubble. This is a small group session with their form tutor where they can share their experiences of their remote learning and voice any concerns that they may have. Heads of Year will contact individual students and families where any concerns are raised.

We also have a tracking team who will make daily calls to families where students are not online or accessing their live lessons.

How will you assess my child's work and progress?

Students will receive feedback through the following methods:

- Verbal feedback during live lessons
- Marked quizzes via Satchel One

- Students will receive written feedback on their work via MS Teams.

Where students submit their work back to the school in paper form, this will then be given back to teachers to mark and provide feedback to students. Please note that due to on-site rotas for staff, there will be a slight delay in getting this work marked for students.

5. Additional support for pupils with particular needs

How will the School work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families and we will work with parents and carers to support those students in the following ways:

- Loaning of devices to support access to online remote learning.
- Targeted support through personalisation of learning resources.
- Additional wellbeing checks and follow ups through the Inclusion Team.
- Vulnerable students will be encouraged to attend school so that further support can be provided by specialist staff.

6. Remote education for self-isolating pupils

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

- Where individual students need to self-isolate but the majority of their peer group remains in school, students will be set work for all of their subjects via Satchel One and MS teams to complete independently.
- The work set will be in line with the planned curriculum that is delivered to the rest of the students at school so that students are still in receipt of the same curriculum content as their peers and do not fall behind.

- If students have limited access to IT resources at home, paper-based work will be sent to them to complete during their self-isolation period, to return to their individual teachers when they return back to school.
- Where students are working independently at home, we advise that students use the blank timetable template to organise their time at home to work across the self-isolation period on all subjects in their timetable.